1. Nomination should be submitted by a Leo H.S. graduate or faculty member
2. The nominee shall be a Leo H.S. graduate, faculty member or benefactor.
3. In the spirit of Dr. Driscoll, the nominee for this award will have shown an extraordinary commitment and devotion to further the mission of Leo High School. Due to the exclusive nature of this award it is not always given annually. Every effort will be made to find a deserving nominee, but in the event no one is chosen, the award will not be presented in that given year.
4. This will never be a shared award. The Association feels that this is a special achievement and should be exclusively awarded to only one person per year.
5. All nominations should be accompanied by a brief resume of their qualifications and why you think the nominee deserves the award. This will be presented to the Association at the appropriate meeting.
6. Nominations can be submitted at the monthly meeting, emailed to: dnno215@sbcglobal.net or sent to the Leo H.S. Alumni Association, P.O. Box 603, Oak Lawn, IL 60454 Attn: Dan Stecich
7. Nominations will be accepted through November 30th.
8. The election will be held at the January meeting with votes cast by all attending Directors and Officers. Results will be announced shortly thereafter on the Alumni website, leoalumni.org.
9. The Secretary of the Alumni Association will be the custodian of this document and will store the document in both electronic medium and paper form.
10. This document should be reviewed and updated as necessary.
11. Version Control: This document shall be managed using version control. When updated, the date shall be updated. The document with the most current date will be the current version.
12. Dan Stecich authored this document, inspired by the Hall of Fame documents authored by Bern Pepping, Noah Cannon, Gene Earner, Frank McDermott and Jerry Schmitt.